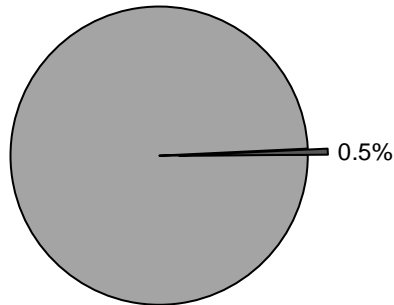


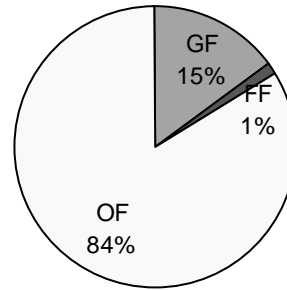
# FY2006 Budget Briefing

## Bureau of Administration

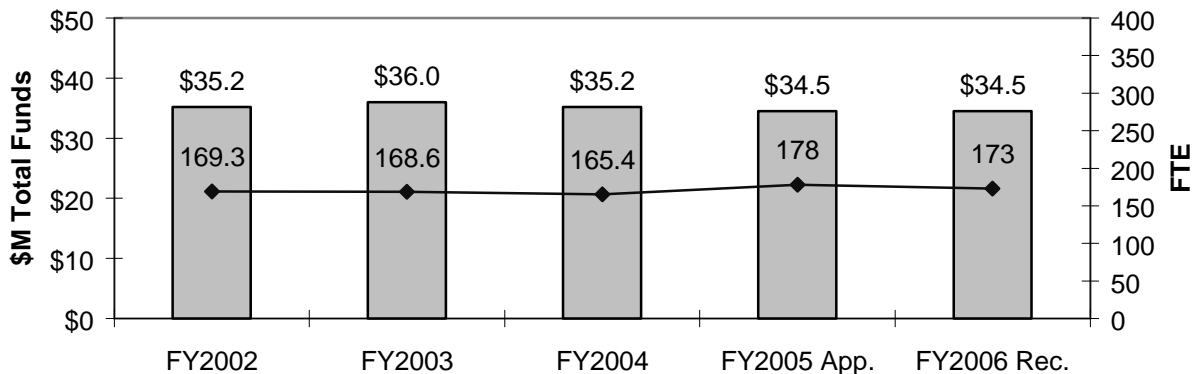
Agency's Share of Total  
Recommended  
State General Fund FY2006



Agency's Funding Source Split  
FY2006 Recommended



Budget History



### Key Responsibilities

- To provide purchasing, printing, mailing, risk management, space, records, property, fleet, engineering, and support services for state government agencies; and to maintain buildings and grounds.

### Key Personnel

- Paul Kinsman, Commissioner
- Jim Neiles, Finance Officer

## **Department Total – BOA**

The Bureau of Administration, part of the Department of Executive Management, is a centralized agency that serves the rest of state government with engineering, purchasing, printing, mailing, risk management, fleet, and other support services. It also manages the state's buildings, grounds, office space, property, and records.

<b>Item</b>	<b>Actual FY2004</b>	<b>Approved FY2005</b>	<b>Agency Req. FY2006</b>	<b>Gov. Rec. FY2006</b>	<b>Change from FY2005</b>	<b>% Change from FY2005</b>
Personal Services	6,360,686	7,074,803	7,202,358	6,876,595	(198,208)	-2.8%
Travel	138,626	155,232	155,232	155,232	-	0.0%
Contractual Services	9,682,970	8,380,804	8,471,562	8,459,143	78,339	0.9%
Supplies and Materials	5,619,943	5,371,622	5,475,122	5,429,622	58,000	1.1%
Grants and Subsidies	-	-	-	-	-	
Capital Outlay	10,438,987	11,734,823	11,739,823	11,734,823	-	0.0%
Other	2,972,423	1,800,000	1,800,000	1,800,000	-	0.0%
<b>TOTAL</b>	<b>35,213,635</b>	<b>34,517,284</b>	<b>34,844,097</b>	<b>34,455,415</b>	<b>(61,869)</b>	<b>-0.2%</b>
<b>Funding Sources:</b>						
General Funds	4,182,603	5,155,521	5,224,779	5,126,279	(29,242)	-0.6%
Federal Funds	500,000	500,000	500,000	500,000	-	0.0%
Other Funds	30,531,032	28,861,763	29,119,318	28,829,136	(32,627)	-0.1%
<b>TOTAL</b>	<b>35,213,635</b>	<b>34,517,284</b>	<b>34,844,097</b>	<b>34,455,415</b>	<b>(61,869)</b>	<b>-0.2%</b>
FTE	165.4	178.0	181.0	173.0	(5.0)	-2.8%

## Major Expansion and Reduction

Budget Item	Agency Request			Governor's Recommendation		
	State General Fund	All Funds	FTE	State General Fund	All Funds	FTE
A. Capital Security					227,134	(5.0)
B. Maintenance			3.0			
Total Change			3.0		227,134	(5.0)

- A. The Governor is proposing to transfer the Capital Security functions from the Bureau of Administration to the Department of Public Safety. This is a reduction of \$227,134 other funds and 5.0 FTE from the BOA. This change was not in the agency's request. (There will be a corresponding increase in the Public Safety budget.)
- B. 3.0 FTE expansion has been requested to assist with the new Law Enforcement Training Center. Buildings and Grounds (B&G) intends to staff the building with an additional 10.5 FTE. The building is expected to be turned over to the state in January 2006. Starting in FY2006 B&G will need 10.5 positions to support the building. Since the building will not be occupied the full year, those 10.5 positions will consume 6.0 FTE in FY2006. BOA plans to absorb 3.0 FTE and is requesting an additional 3.0 FTE. The remaining 4.0 FTE will be requested in the FY2007 budget. The agency requested these as 3.0 new FTE; the Governor recommends moving the following FTE from within BOA for this purpose: 1.0 FTE from State Fleet Services and 2.0 FTE from Administrative Services.

## **Administrative Services**

The division provides administrative, personnel, financial, and legal services to the Bureau of Administration. It also provides the services to the rest of state government necessary to maintain a good working environment while minimizing the adverse effects of accidental losses.

The total recommended budget for Administrative Services consists of \$630,745 from the General Fund, no federal funds, and \$495,872 of other funds, for a total budget of \$1,126,617 and 6.0 FTE.

Item	Actual FY2004	Approved FY2005	Agency Req.		Change from FY2005	% Change from FY2005
			FY2006	Gov. Rec. FY2006		
Personal Services	362,334	437,543	437,543	374,495	(63,048)	-14.4%
Travel	4,929	9,816	9,816	9,816	-	0.0%
Contractual Services	714,250	715,986	718,105	718,105	2,119	0.3%
Supplies and Materials	18,285	22,201	22,201	22,201	-	0.0%
Grants and Subsidies	-	-	-	-	-	0.0%
Capital Outlay	1,552	2,000	2,000	2,000	-	0.0%
Other	-	-	-	-	-	0.0%
<b>TOTAL</b>	<b>1,101,350</b>	<b>1,187,546</b>	<b>1,189,665</b>	<b>1,126,617</b>	<b>(60,929)</b>	<b>-5.1%</b>
<b>Funding Sources:</b>						
General Funds	643,637	643,626	630,745	630,745	(12,881)	-2.0%
Federal Funds	-	-	-	-	-	0.0%
Other Funds	457,714	543,920	558,920	495,872	(48,048)	-8.8%
<b>TOTAL</b>	<b>1,101,351</b>	<b>1,187,546</b>	<b>1,189,665</b>	<b>1,126,617</b>	<b>(60,929)</b>	<b>-5.1%</b>
FTE	6.9	8.0	8.0	6.0	(2.0)	-25.0%

## **Revenues**

Actual FY 2003	Actual FY 2004	Estimated FY 2005	Estimated FY 2006
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No revenues reported

- It is recommended that 2.0 FTE be moved from BOA Administrative Services to BOA Central Services to provide a portion of the FTE necessary for the new Law Enforcement Training Center.

## **Selected Performance Indicators**

	ACTUAL FY 2003	ACTUAL FY 2004	ESTIMATED FY 2005	ESTIMATED FY 2006
Risk Management Audits (Full)	8	8	8	8
Cost Per FTE (General)	\$125	\$112	\$190	\$190

## **Sale Leaseback (BFM/BOA)**

The program makes payments pursuant to the lease between the Bureau of Administration and the Building Authority dated December 1, 1986.

The total recommended budget consists of \$761,139 from the General Fund and no FTE.

<b>Item</b>	<b>Actual FY2004</b>	<b>Approved FY2005</b>	<b>Agency Req. FY2006</b>	<b>Gov. Rec. FY2006</b>	<b>Change from FY2005</b>	<b>% Change from FY2005</b>
Personal Services	-	-	-	-	-	
Travel	-	-	-	-	-	
Contractual Services	849,675	807,500	761,139	761,139	(46,361)	-5.7%
Supplies and Materials	-	-	-	-	-	
Grants and Subsidies	-	-	-	-	-	
Capital Outlay	-	-	-	-	-	
Other	-	-	-	-	-	
<b>TOTAL</b>	<b>849,675</b>	<b>807,500</b>	<b>761,139</b>	<b>761,139</b>	<b>(46,361)</b>	<b>-5.7%</b>
<b>Funding Sources:</b>						
General Funds	849,675	807,500	761,139	761,139	(46,361)	-5.7%
Federal Funds	-	-	-	-	-	
Other Funds	-	-	-	-	-	
<b>TOTAL</b>	<b>849,675</b>	<b>807,500</b>	<b>761,139</b>	<b>761,139</b>	<b>(46,361)</b>	<b>-5.7%</b>
FTE	0.0	0.0	0.0	0.0	0.0	

## **Revenues**

<b>Actual FY 2003</b>	<b>Actual FY 2004</b>	<b>Estimated FY 2005</b>	<b>Estimated FY 2006</b>
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No revenues reported

## **Selected Performance Indicators**

<b>ACTUAL FY 2003</b>	<b>ACTUAL FY 2004</b>	<b>ESTIMATED FY 2005</b>	<b>ESTIMATED FY 2006</b>
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None reported

- In the 1980's the Legislature sold most state owned buildings and leased them back for state use. This was a revenue generating initiative for the state to use the investment income on the money received from the sale of the buildings. Part of the investment income was to be used to pay for the leases, and the other portion would be realized as net earnings. Last year, Commissioner Dilges reported that the net earnings had been \$18 million.
- Sale/Leaseback History
  - The state sold its office buildings valued at approximately \$200,000,000 to the South Dakota Building Authority.
  - To pay for the buildings, the South Dakota Building Authority sold bonds. Bond payments by SDBA to the bondholders would be made out of payments by the state for the use of the same buildings.
  - The state then took the \$200,000,000 and purchased an annuity contract for \$183,500,000 on the lives of a pool of retired state employees in the SDRS. The revenue stream to the state from the annuity contract would be used to make payments to the SDBA. Of the remaining \$16.5 million, \$14.5 million was used to fund one-time capital projects, and \$2 million was held in reserve to protect against the pool of retired employees dying faster than actuarial projections.
  - At the end of the 30-year contract (2016), the state will resume ownership of the buildings from the South Dakota Building Authority.
- Authority provides for the payment of the original sale/leaseback (Foss, Anderson, State Library, Commerce Building, Becker-Hansen, and Soldiers' and Sailors' War Memorial buildings). The original closing date was December 18, 1986, and the final payment will be December 1, 2016. The funds budgeted are receipted and paid out the same day. There is no impact to the State General Fund. Payments associated with this sale/leaseback are funds 0112 and 0122. The activity was refinanced in 1996 to take advantage of a more favorable interest rate. The final payment remains December 1, 2016.

The reduction is based on the payment schedule provided by the South Dakota Building Authority.

This is only a portion of the sales-leaseback initiative; the remaining portion is reported through the Bureau of Finance and Management's budget.

## Central Services

The division provides other government agencies with services of purchasing, lease negotiations & management, supplies, printing, mail, travel, surplus property, and records management.

The total recommended budget for Central Services consists of \$363,069 from the General Fund, no federal funds, and \$22,269,096 from other funds, for a total budget of \$22,632,165 and 147.0 FTE.

Item	Actual FY2004	Approved FY2005	Agency Req. FY2006	Gov. Rec. FY2006	Change from FY2005	% Change from FY2005
Personal Services	4,947,330	5,474,194	5,601,749	5,339,034	(135,160)	-2.5%
Travel	41,106	71,401	71,401	71,401	-	0.0%
Contractual Services	5,076,252	5,494,611	5,629,611	5,617,192	122,581	2.2%
Supplies and Materials	5,463,594	5,282,965	5,386,465	5,340,965	58,000	1.1%
Grants and Subsidies	-	-	-	-	-	0.0%
Capital Outlay	5,505,570	5,763,573	5,768,573	5,763,573	-	0.0%
Other	314,112	500,000	500,000	500,000	-	0.0%
<b>TOTAL</b>	<b>21,347,964</b>	<b>22,586,744</b>	<b>22,957,799</b>	<b>22,632,165</b>	<b>45,421</b>	<b>0.2%</b>
<b>Funding Sources:</b>						
General Funds	283,464	333,069	461,569	363,069	30,000	9.0%
Federal Funds	-	-	-	-	-	0.0%
Other Funds	21,064,500	22,253,675	22,496,230	22,269,096	15,421	0.1%
<b>TOTAL</b>	<b>21,347,964</b>	<b>22,586,744</b>	<b>22,957,799</b>	<b>22,632,165</b>	<b>45,421</b>	<b>0.2%</b>
FTE	139.9	150.0	153.0	147.0	-3.0	-2.0%

## Revenues

Source	Actual FY2003	Actual FY2004	Estimated FY2005	Estimated FY2006	% change from FY03
Surplus Property Sales	\$1,468,784	\$2,041,786	\$2,100,000	\$2,100,000	43.0%
Legislative Publications	7,796	5,086	6,000	6,000	-23.0%
Postage	2,805,803	2,980,378	3,000,000	3,000,000	6.9%
Sales of Supplies	1,619,239	1,633,116	1,670,000	1,700,000	5.0%
Federal Surplus Sales-Off Budget	4,800,301	4,054,113	4,500,000	4,750,000	-1.0%
Vehicle Sales (Fleet)	639,912	729,854	800,000	800,000	25.0%
<b>Total</b>	<b>\$11,341,835</b>	<b>\$11,444,333</b>	<b>\$12,076,000</b>	<b>\$12,356,000</b>	<b>8.9%</b>

- The Governor's Mansion budget is included in this division.  
Actual FY2002 expenditures were \$245,064.  
Actual FY2003 expenditures were \$211,675.  
Actual FY2004 expenditures were \$195,165.  
\$212,184 is budgeted for FY2005.  
The agency has requested \$242,184 and 3.0 FTE for FY2005 which includes a \$30,000 increase for increased costs for items such as electricity and supplies for a larger facility. This money is requested to come from the General Fund. The Governor concurs with the agency's request.
- The Governor is proposing to transfer the Capital Security functions from the Bureau of Administration to the Department of Public Safety. This is a reduction of \$227,134 other funds and 5.0 FTE from the BOA budget.
- 3.0 FTE expansion has been requested to assist with the new Law Enforcement Training Center. Buildings and Grounds (B&G) intends to staff the building with an additional 10.5 FTE. The building is expected to be turned over to the state in January 2006. Starting in FY2006 B&G will need 10.5 positions to support the building. Since the building will not be occupied the full year, those 10.5 positions will consume 6.0 FTE in FY2006. BOA plans to absorb 3.0 FTE and is requesting an additional 3.0 FTE. The remaining 4.0 FTE will be requested in the FY2007 budget. The agency requested these as 3.0 new FTE; the Governor recommends moving the following FTE from within BOA for this purpose: 1.0 FTE from State Fleet Services and 2.0 FTE from Administrative Services.
- \$150,000 additional operating expenses have been recommended relating to the new Law Enforcement Training Center. Expansion for a half year of operation is estimated as follows: \$90,000 for electricity; \$10,000 for water; \$5,000 for sewer; and \$45,000 for natural gas.

### **Selected Performance Indicators**

	ACTUAL FY 2003	ACTUAL FY 2004	ESTIMATED FY 2005	ESTIMATED FY 2006
Purchase Orders Issued	8,565	9,324	9,500	9,500
Annual Contracts	337	310	350	350
Public Auctions Held	6	7	7	7
Pieces of Mail Handled/Year	10,053,075	10,381,413	10,500,000	10,500,000
Federal Surplus Clients	698	710	725	750
Fleet Vehicles	3,211	3,166	3,200	3,175
Total Miles Driven	37,197,089	37,488,578	37,500,000	37,500,000
Leases/Total Sq. Ft.	160/707,228	170/745,000	170/745,000	170/745,000
Maintenance Work Orders	11,352	12,295	12,000	12,000
Boxes of Records Stored	10,959	11,005	11,065	11,097
Retrieval/Refile	6,402	6,354	5,929	6,289
Rolls of Film Stored	75,745	77,144	78,457	79,757
Printing Impressions	52,158,496	49,912,812	50,411,940	50,916,059
Copies Made	13,796,760	13,742,849	13,880,277	14,019,080



## **State Engineer**

The State Engineer advises the state on the planning, design, construction, maintenance, operation, and use of state-owned buildings.

The total recommended budget for State Engineer consists of \$4,950 from the General Fund, no federal funds, and \$952,831 from other funds, for a total budget of \$957,781 and 13.0 FTE.

<b>Item</b>	<b>Actual FY2004</b>	<b>Approved FY2005</b>	<b>Agency Req. FY2006</b>	<b>Gov. Rec. FY2006</b>	<b>Change from FY2005</b>	<b>% Change from FY2005</b>
Personal Services	586,416	734,734	734,734	734,734	-	0.0%
Travel	40,851	45,564	45,564	45,564	-	0.0%
Contractual Services	92,407	137,483	137,483	137,483	-	0.0%
Supplies and Materials	18,963	33,000	33,000	33,000	-	0.0%
Grants and Subsidies	-	-	-	-	-	0.0%
Capital Outlay	2,125	7,000	7,000	7,000	-	0.0%
Other	-	-	-	-	-	0.0%
<b>TOTAL</b>	<b>740,762</b>	<b>957,781</b>	<b>957,781</b>	<b>957,781</b>	<b>-</b>	<b>0.0%</b>
<b>Funding Sources:</b>						
General Funds	-	4,950	4,950	4,950	-	0.0%
Federal Funds	-	-	-	-	-	
Other Funds	740,762	952,831	952,831	952,831	-	0.0%
<b>TOTAL</b>	<b>740,762</b>	<b>957,781</b>	<b>957,781</b>	<b>957,781</b>	<b>-</b>	<b>0.0%</b>
FTE	10.8	13.0	13.0	13.0	-	0.0%

## **Revenues**

<b>Source</b>	<b>Actual FY 2003</b>	<b>Actual FY 2004</b>	<b>Estimated FY 2005</b>	<b>Estimated FY 2006</b>	<b>% change from FY 2003</b>
Billings	\$736,583	\$721,087	\$750,000	\$750,000	1.8%

## **Selected Performance Indicators**

	<b>ACTUAL FY 2003</b>	<b>ACTUAL FY 2004</b>	<b>ESTIMATED FY 2005</b>	<b>ESTIMATED FY 2006</b>
Value of Construction Work Completed	\$35,521,156	\$22,636,789	\$35,000,000	N/A
Cost of Projects Awarded	\$18,899,822	\$39,233,052	\$60,000,000	N/A

## **Statewide Maintenance and Repair**

The division fixes and extends the useful life of state-owned properties including the Capital Complex, institutions under the authority of the departments of Corrections, Human Services, and the State Veterans Home.

The total recommended budget for Statewide Maintenance and Repair consists of \$3,000,000 from the General Fund, \$500,000 from federal funds, and \$2,450,000 from other funds, for a total budget of \$5,950,000 and no FTE.

<b>Item</b>	<b>Actual FY2004</b>	<b>Approved FY2005</b>	<b>Agency Req. FY2006</b>	<b>Gov. Rec. FY2006</b>	<b>Change from FY2005</b>	<b>% Change from FY2005</b>
Personal Services	-	-	-	-	-	
Travel	20,407	-	-	-	-	0.0%
Contractual Services	-	-	-	-	-	0.0%
Supplies and Materials	100,691	-	-	-	-	0.0%
Grants and Subsidies	-	-	-	-	-	
Capital Outlay	4,921,276	5,950,000	5,950,000	5,950,000	-	0.0%
Other	-	-	-	-	-	
<b>TOTAL</b>	<b>5,042,374</b>	<b>5,950,000</b>	<b>5,950,000</b>	<b>5,950,000</b>	<b>-</b>	<b>0.0%</b>
<b>Funding Sources:</b>						
General Funds	2,092,373	3,000,000	3,000,000	3,000,000	-	
Federal Funds	500,000	500,000	500,000	500,000	-	
Other Funds	2,450,000	2,450,000	2,450,000	2,450,000	-	0.0%
<b>TOTAL</b>	<b>5,042,373</b>	<b>5,950,000</b>	<b>5,950,000</b>	<b>5,950,000</b>	<b>-</b>	<b>0.0%</b>
FTE	0.0	0.0	0.0	0.0	-	0.0%

## **Revenues**

<b>Source</b>	<b>Actual FY 2003</b>	<b>Actual FY 2004</b>	<b>Estimated FY 2005</b>	<b>Estimated FY 2006</b>	<b>% change from FY 2003</b>
Fund 3113	\$644,438	\$654,000	\$655,000	\$660,000	2.4%

## **Selected Performance Indicators**

	<b>ACTUAL FY 2003</b>	<b>ACTUAL FY 2004</b>	<b>ESTIMATED FY 2005</b>	<b>ESTIMATED FY 2006</b>
None given				

## Office of Hearing Examiners

The office is responsible for impartial administrative hearings.

The total recommended budget for the Office of Hearing Examiners consists of \$366,376 from the State General Fund and 4.0 FTE.

Item	Actual FY2004	Approved FY2005	Agency Req. FY2006	Gov. Rec. FY2006	Change from FY2005	% Change from FY2005
Personal Services	263,239	280,089	280,089	280,089	-	0.0%
Travel	863	7,951	7,951	7,951	-	0.0%
Contractual Services	40,904	57,586	57,586	57,586	-	0.0%
Supplies and Materials	8,208	13,500	13,500	13,500	-	0.0%
Grants and Subsidies	-	-	-	-	-	0.0%
Capital Outlay	241	7,250	7,250	7,250	-	0.0%
Other	-	-	-	-	-	0.0%
<b>TOTAL</b>	<b>313,455</b>	<b>366,376</b>	<b>366,376</b>	<b>366,376</b>	<b>-</b>	<b>0.0%</b>
<b>Funding Sources:</b>						
General Funds	313,453	366,376	366,376	366,376	-	0.0%
Federal Funds	-	-	-	-	-	-
Other Funds	-	-	-	-	-	-
<b>TOTAL</b>	<b>313,453</b>	<b>366,376</b>	<b>366,376</b>	<b>366,376</b>	<b>-</b>	<b>0.0%</b>
FTE	4.0	4.0	4.0	4.0	-	0.0%

## Revenues

Actual FY 2003	Actual FY 2004	Estimated FY 2005	Estimated FY 2006
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No revenues reported

## Selected Performance Indicators

	ACTUAL FY 2003	ACTUAL FY 2004	ESTIMATED FY 2005	ESTIMATED FY 2006
Equalization	70	147	150	150
DECA	5	5	5	5
Driver Improvement	153	259	260	260
Revenue	47	40	50	50
Insurance	N/A	13	13	13
Real Estate	N/A	11	11	11
DOH	N/A	3	3	3
BOP	N/A	5	5	5
DOL	N/A	4	4	4
DOA	N/A	4	4	4
DOB	N/A	6	6	6
DHS	N/A	3	3	3
Lottery	N/A	1	1	1
GFP	N/A	2	2	2

## **PEPL Fund Administration – Informational**

The Public Entity Pool for Liability (PEPL) Fund provides tort claims coverage for state employees and loss control services.

The total recommended budget for the PEPL Fund Administration consists of \$1,361,337 from other funds and 3.0 FTE.

<b>Item</b>	<b>Actual FY2004</b>	<b>Approved FY2005</b>	<b>Agency Req. FY2006</b>	<b>Gov. Rec. FY2006</b>	<b>Change from FY2005</b>	<b>% Change from FY2005</b>
Personal Services	201,367	148,243	148,243	148,243	-	0.0%
Travel	17,886	20,500	20,500	20,500	-	0.0%
Contractual Services	2,102,099	1,167,638	1,167,638	1,167,638	-	0.0%
Supplies and Materials	10,203	19,956	19,956	19,956	-	0.0%
Grants and Subsidies	-	-	-	-	-	0.0%
Capital Outlay	8,223	5,000	5,000	5,000	-	0.0%
Other	-	-	-	-	-	0.0%
<b>TOTAL</b>	<b>2,339,778</b>	<b>1,361,337</b>	<b>1,361,337</b>	<b>1,361,337</b>	<b>-</b>	<b>0.0%</b>
<b>Funding Sources:</b>						
General Funds	-	-	-	-	-	
Federal Funds	-	-	-	-	-	
Other Funds	2,339,778	1,361,337	1,361,337	1,361,337	-	0.0%
<b>TOTAL</b>	<b>2,339,778</b>	<b>1,361,337</b>	<b>1,361,337</b>	<b>1,361,337</b>	<b>-</b>	<b>0.0%</b>
FTE	3.8	3.0	3.0	3.0	-	0.0%

## **Revenues**

<b>Actual FY 2003</b>	<b>Actual FY 2004</b>	<b>Estimated FY 2005</b>	<b>Estimated FY 2006</b>
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No revenues reported

## **Selected Performance Indicators**

<b>ACTUAL FY 2003</b>	<b>ACTUAL FY 2004</b>	<b>ESTIMATED FY 2005</b>	<b>ESTIMATED FY 2006</b>
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None given

## **PEPL Fund Claims – Informational**

The total recommended budget for PEPL Fund Claims consists of \$1,300,000 from other funds and no FTE.

<b>Item</b>	<b>Actual FY2004</b>	<b>Approved FY2005</b>	<b>Agency Req. FY2006</b>	<b>Gov. Rec. FY2006</b>	<b>Change from FY2005</b>	<b>% Change from FY2005</b>
Personal Services	-	-	-	-	-	-
Travel	12,584	-	-	-	-	0.0%
Contractual Services	807,383	-	-	-	-	0.0%
Supplies and Materials	-	-	-	-	-	0.0%
Grants and Subsidies	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Other	2,658,311	1,300,000	1,300,000	1,300,000	-	0.0%
<b>TOTAL</b>	<b>3,478,278</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>-</b>	<b>0.0%</b>
<b>Funding Sources:</b>						
General Funds	-	-	-	-	-	-
Federal Funds	-	-	-	-	-	-
Other Funds	3,478,278	1,300,000	1,300,000	1,300,000	-	0.0%
<b>TOTAL</b>	<b>3,478,278</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>-</b>	<b>0.0%</b>
FTE	0.0	0.0	0.0	0.0	-	0.0%

## **Revenues**

<b>Actual FY 2003</b>	<b>Actual FY 2004</b>	<b>Estimated FY 2005</b>	<b>Estimated FY 2006</b>
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No revenues reported

## **Selected Performance Indicators**

<b>ACTUAL FY 2003</b>	<b>ACTUAL FY 2004</b>	<b>ESTIMATED FY 2005</b>	<b>ESTIMATED FY 2006</b>
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None given

## **Other Departmental Issues**

### **A. Interim Appropriation Actions**

	<b>Approved FY 2005 Budget</b>	<b>Interim Action *</b>	<b>Revised Budget</b>
General Funds	\$ 5,155,521	0	\$ 5,155,521
Federal Funds	\$ 500,000	0	\$ 500,000
Other Funds	\$ 28,861,763	0	\$ 28,861,763
<b>Total</b>	<b>\$34,517,284</b>	<b>0</b>	<b>\$34,517,284</b>
FTE	178.0	0.0	178.0

\*There was no interim action.

### **B. Audit Findings.**

No audit findings

### **C. Agency Specific Questions**

The following agency specific questions were asked by the Committee to the Department:

- Provide a status report of the food services contract and a copy of the contract.
- What items are remaining in the state budget relating to the Governor's residence?
- Provide an updated maintenance & repair projects report for FYs 2005 and 2006.
- Are accounting principles regarding maintenance and repair in compliance with GASB 34?
- What is your definition of a mandatory FTE? For FYs 2005 and 2006, identify the number of mandatory FTEs. What is the personal service cost associated with those positions? For each mandatory FTE, identify the requirement that mandates the position. For those agencies which have additional mandatory FTEs recommended for their budget, what will be the consequences for not granting and appropriation for those positions?